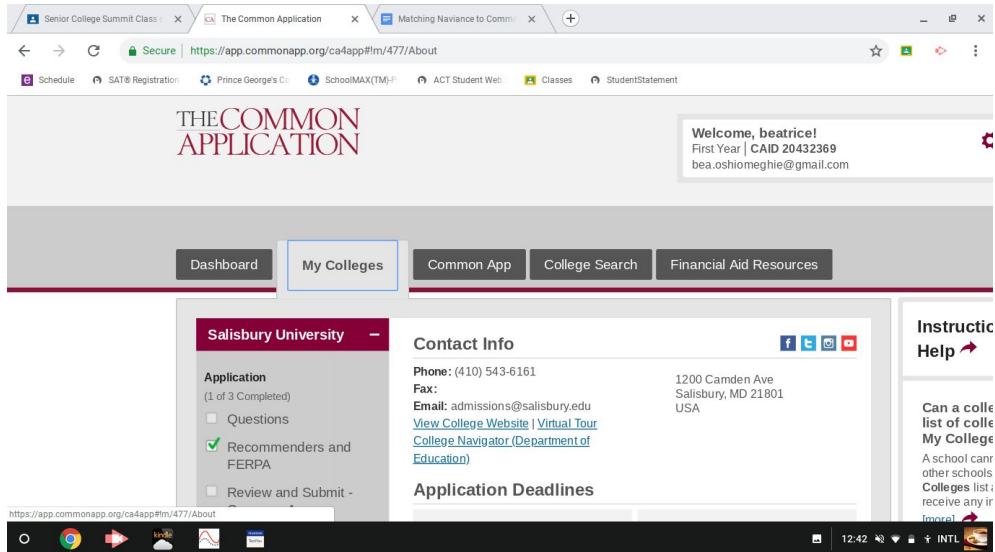
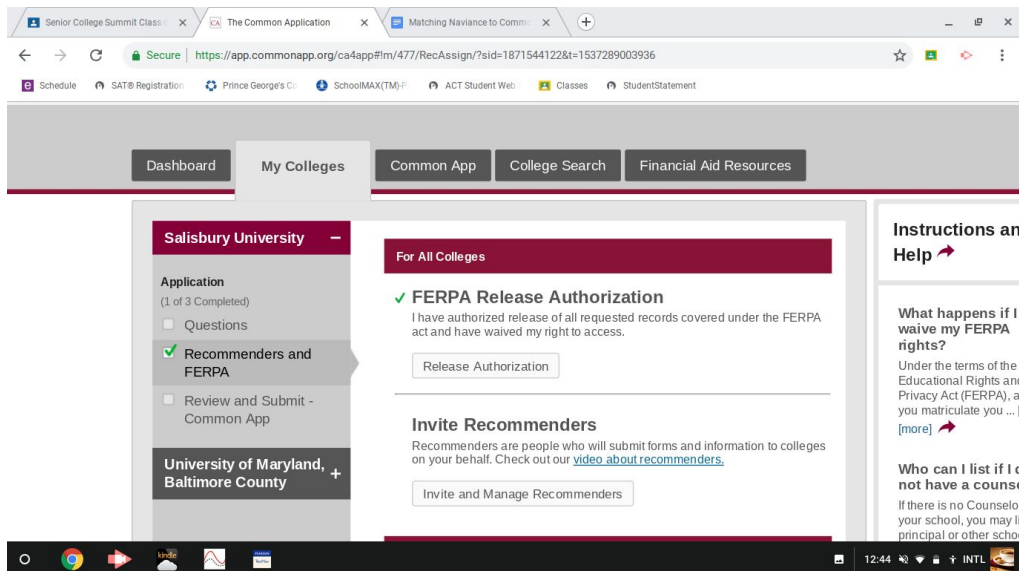


Matching Naviance to Common App

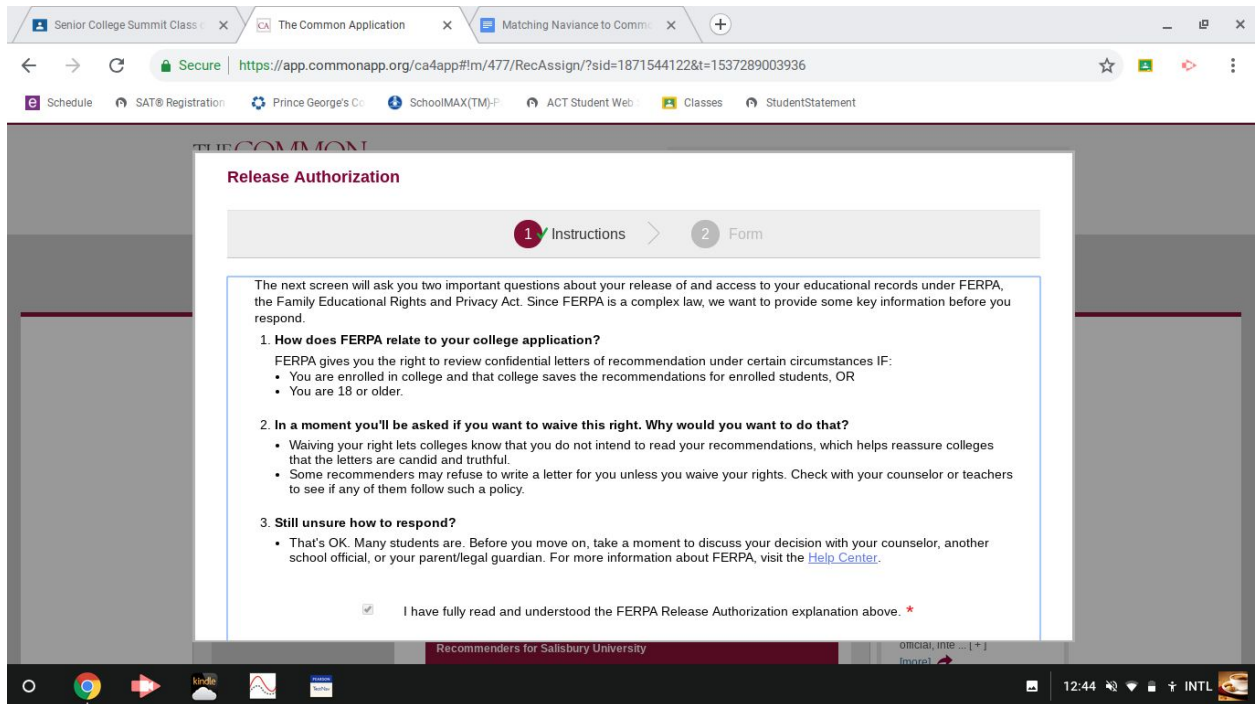
1. Make sure you have colleges listed in your Naviance (“Colleges I’m Applying To” section) and Common App.
2. On the Common app click on the “My Colleges” tab at the top.



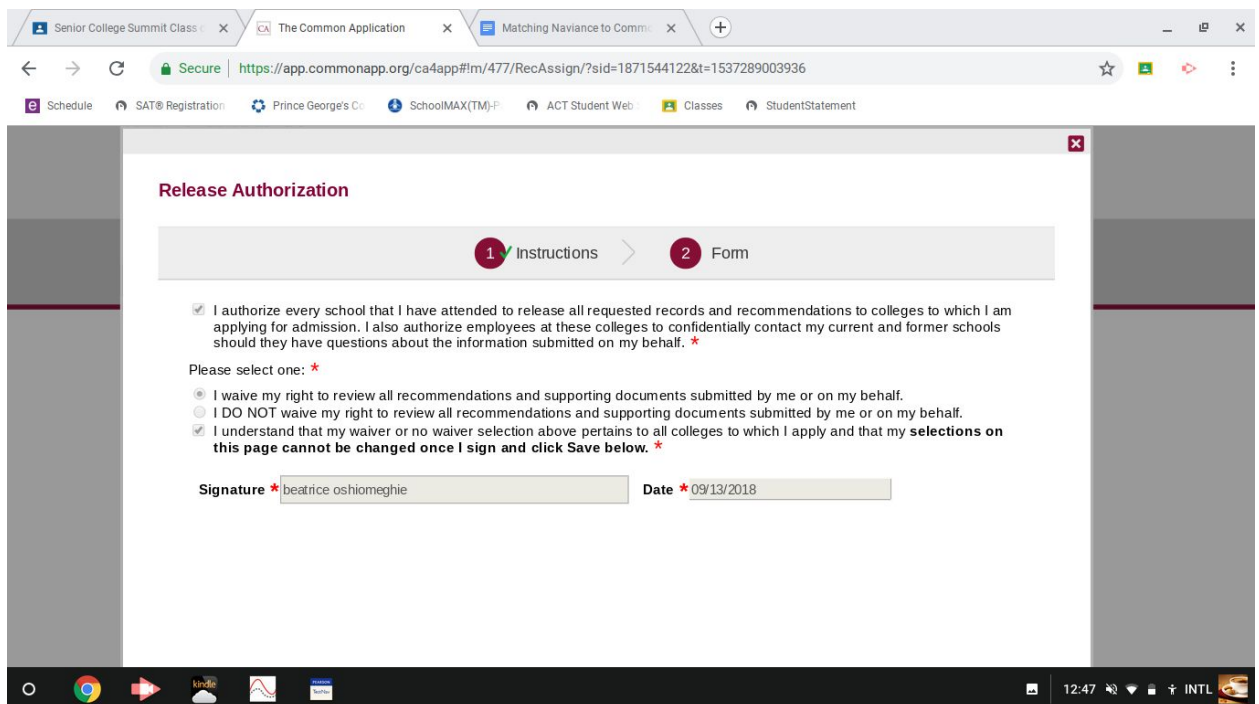
3. Then click on “Recommenders and FERPA.”



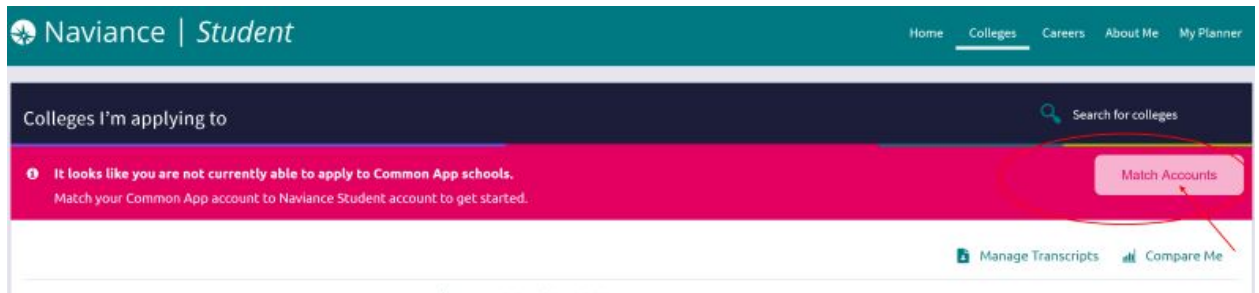
4. Then click on “FERPA Release Authorization.” A screen will pop up.



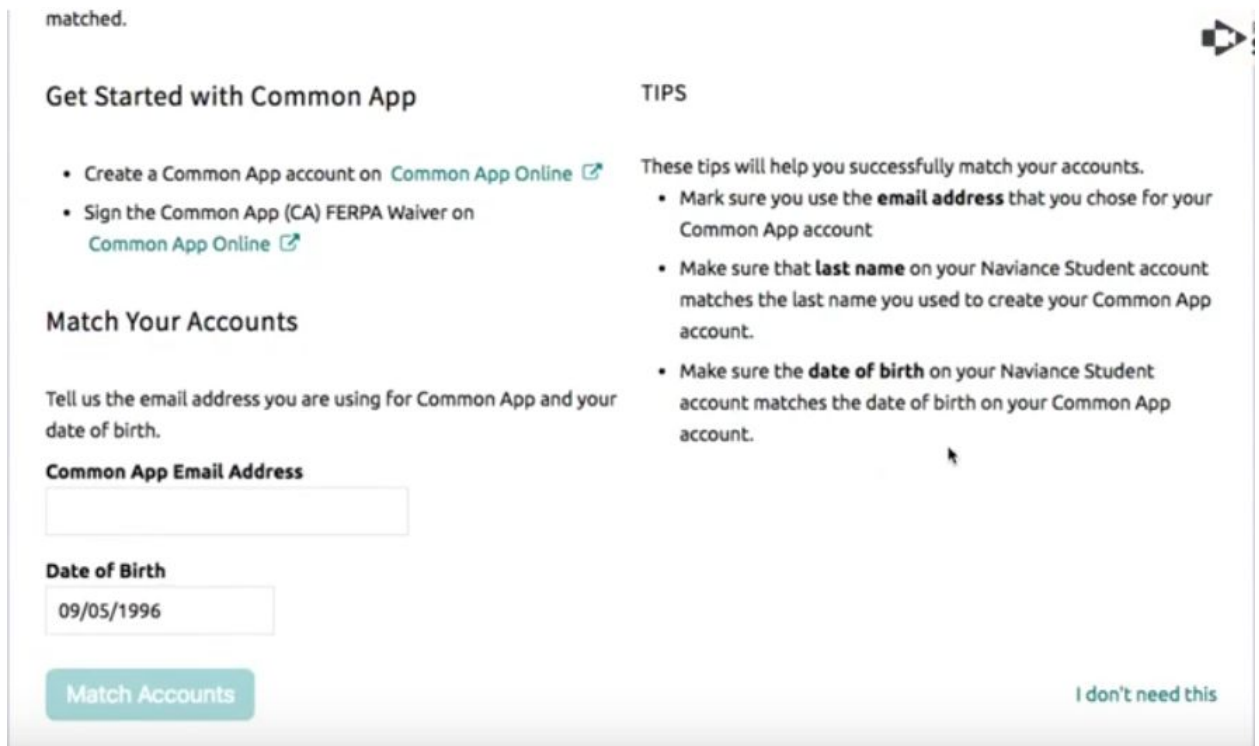
5. Complete the authorization form - you must waive your right to view recommendations or your teachers will NOT upload letter to Naviance.



6. Finally go back to Naviance and go to “Colleges I’m Applying To” and click the “Match Accounts” button at the top of the screen.



7. It will take you to another page. Scroll down so you see the screen like this. Type in the same email address you use for your Common App account in the box that says “Common App Email Address.” Then type in your birthday and click “Match Accounts.”



For a step by step guide, feel free to watch the following YouTube Video:
<https://www.youtube.com/watch?v=MZ1QWiBjLNo>